

Item No. 5	Classification: Open	Date: 26 May 2004	Meeting Name: Council Assembly
Report title:		Member Officer Protocol	
Ward(s) or groups affected:		All	
From:		Chief Executive (Borough Solicitor and Secretary)	

RECOMMENDATION

1. That Council Assembly agrees the attached Member Officer Protocol and Communications Protocol, as agreed by the Standards Committee on 11th May 2004;

BACKGROUND INFORMATION

2. Amendments to the Member Officer Protocol and the new Communications Protocol have been discussed with Chief Officers and Party Groups before being considered by the Standards Committee at its meeting on 11th May 2004.

LEGAL IMPLICATIONS

3. The DETR Guidance '*The Local Government Act 2000, New Council Constitutions: Guidance Pack Volume 1*' states that Local Authorities should develop appropriate conventions establishing the key principles governing officer/member relationships and that these protocols should be contained in the Constitution. The amendments to the protocol are in keeping with best practice at other authorities.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
2003 Member-Officer Protocol (in the 2003/04 Constitution)	Town Hall, Peckham Road, SE5 8UB	Rebecca Vink 020 7525 7678

Audit Trail

Lead Officer	Deborah Holmes	
Report Author	Rebecca Vink	
Version	Final	
Dated	13/05/04	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / EXECUTIVE MEMBER		
Officer Title	Comments Sought	Comments included
Borough Solicitor & Secretary	Yes	Yes
Chief Finance Officer	Yes	Yes
All Chief Officers		
Executive Member	Yes	Yes
Date final report sent to Constitutional Support Services	14.05.04	

